

## **Fisherrow Waterfront Group Minutes of Meeting 19<sup>th</sup> March 2013**

Members Present: Clive Andrew, Aileen Grant, Laura Young, Shirley Banks, Dennis Walton, David Wilkie, David Purdie, John Banks.

In Attendance: John Williamson, Irene Tait, Kaela Scott,

Apologies: Fraser Mcallister, Helen, Bruce, Liz Johnston, Fiona McNeilly, Gaynor Allen.

1. **Previous Minutes :** Agreed as an accurate record. Dennis W moved acceptance, and David W seconded.
2. **Matters arising from the Minutes:** Stewart Baxter was not in attendance. Kaela will ask him to attend the next meeting, or arrange a meeting separately. She will liaise with Fraser and David P to make appropriate arrangements.
3. **(i) Approval of New Members:** 1 new member – David Monaghan. Proposed by Dennis, seconded by Clive. **(ii) Correspondence:** (a) Letter of rejection from Civic Pride fund – noted and also noted that we could re-apply soon. Dennis to contact Norman H to check how we can improve our application next time round: (b) SCVO have invited us to join their organisation. It was agreed that we should do this, and membership is free.
4. **Bank account/Payments pending:** Account being set up with RBS – pending. Laura, Fiona, Clive and Gaynor are signatories.
5. **Communications:**
  - ⤴ email account now set up and accessed by four people. Website has been updated and is accessible by Trustees. This is the place where membership lists and official documents (such as minutes) should be stored.
  - ⤴ Newsletter – has now been sent out to everyone. Thanks to Gaynor for all her hard work and creativity. For further action see below.
  - ⤴ Facebook page – Laura is keeping this up to date: others are posting on the page too. Everyone welcome to post on this.

### **6. Consultation Event:**

Following discussion, it was agreed that the exhibition will be held on three different days followed by a rounding off public meeting:

- ⤴ The Harbour on 27<sup>th</sup> April – preferred venue is a gazebo (to be provided by Kaela or Dennis)
- ⤴ The Brunton on a weekday evening – in early May (avoiding public holidays)
- ⤴ Tesco on 11<sup>th</sup> May – written request sent in.
- ⤴ Final meeting at The Quay or on 23<sup>rd</sup> May or 30<sup>th</sup> May.

Advert material to include a banner, newsletters and a small leaflet.

Leaflet text as drafted so far was circulated.

### **ACTION:**

- ⤴ Newsletter to be adapted, ready for wider distribution. Comments to Kaela asap, text to be signed-off on 5<sup>th</sup> April
- ⤴ 5000 full colour leaflets to be printed – either A5 or A4 folded - text to be finalised, ready for discussion and sign-off on 3<sup>rd</sup> April. Leaflet text to be ready for printer on 5<sup>th</sup> April.

Kaela will circulate the relevant text in final draft form.

- ⤴ Leaflets are to be distributed – Kaela to circulate info on the definition of the distribution area. Target date for delivery 12<sup>th</sup> April.
- ⤴ Quotes for printing and distributing leaflets to be obtained by Clive, Kaela and Aileen
- ⤴ Costs of hiring The Quay to be checked by Aileen.

### **8. Sub Groups**

There was not enough time to split into groups, so held over until the next meeting.

### **9. Harbour Users Group**

Dennis reported to the group that the Harbour Users had given positive feedback about the FWG and the proposed consultation. They want to be kept informed and involved, as appropriate. Harbour Users meet again mid-June.

### **10. Next Meeting**

Next meeting will be on 16<sup>th</sup> April.

Consultation Sub-Group to meet again on 3<sup>rd</sup> April